

Incentive System - Points and Levels

Rhode Island Department of Children, Youth and Families
Division of Juvenile Correctional Services: RI Training School

Policy: 1200.0103

Effective Date: March 1, 2011

Revised: July 7, 2014

Version: 2

The RI Training School (RITS) utilizes the Incentive System – Points and Levels to reward residents for complying with facility rules and participating in education, clinical and other programming options. The Incentive System is described in the Resident Handbook, which identifies the basic principles and elements which are not subject to change. The Incentive System is the same in each RITS unit and is reviewed annually to ensure that it is effective and responsive in incentives and disincentives to the needs of the residents. Points and levels are among the elements considered when the Department seeks the early release or alternative community placement of a resident.

Related Procedures

[Incentive System – Points and Levels](#)

Related Policy

[Resident Handbook](#)

[Resident Grievance Procedure](#)

Incentive System – Points and Levels

Procedure from Policy 1200.0103: Incentive System – Points and Levels

- A. Residents begin with zero points for the day and earn points for behavior and performance every day.
- B. A resident earns up to 100 points per day for positive participation in resident life, education, treatment and recreation.
 - 1. A detailed description of points associated with various activities is provided to residents through the Resident Handbook. Refer to DCYF Policy 1200.1301: The Resident Handbook.
 - 2. Points and levels are discussed daily and weekly with the residents.
 - 3. Each resident can discuss concerns or disagreements regarding points and levels assigned with the Unit Manager and/or utilize the Resident Grievance Procedure. Refer to DCYF Policy 1200.1206: Resident Grievance Procedure.
- C. On any day that a resident does not have an opportunity to earn points in an area identified in paragraph B, he/she receives the average of the daily points for that area for the previous three weeks.
- D. Each staff only awards points in his/her program area, e.g., only education staff can award education points.
- E. The Unit Manager and the Social Worker complete the Weekly Points Form and discuss the information with unit staff and the residents. Both the Unit Manager and the Social Worker ensure that the Incentive System is applied consistently and fairly to all residents in accordance with the parameters set forth in the Resident Handbook. The Weekly Points Forms are maintained in the Unit Manager's office.
- F. Levels range from 1 to 4. Each Level determines the degree to which a resident is eligible for privileges.
 - 1. A resident does not accrue points and is not assigned to a Level during the first 14 days in detained status as this is an orientation period.
 - 2. On the 15th day of detention, a resident participates in the Incentive System – Points and Levels beginning on Level 1.
 - 3. Points associated with each level are outlined in the Resident Handbook.
- G. If a resident does not earn points required for a Level, he/she loses that Level. To regain the Level, the resident must earn the designated points for two (2) consecutive weeks.
- H. When a resident moves from one Unit to another, his/her points and levels remain intact. The Unit Manager from the sending unit provides information in writing on the resident's points and level to the Unit Manager of the receiving unit to ensure continuity.
- I. The Incentive System – Points and Levels is reviewed annually by the Superintendent or designee and is updated as necessary.
- J. Examples of privileges and activities according to assigned Levels are described to residents at admission in conformance with DCYF Policy 1200.1301: The Resident Handbook.
- K. Paragraphs A - J are consistent with American Correctional Association Standards 3 JDF-3C-01 and 3-JTS-3C-01.